

Parents' Forum

St Patrick's R.C. Primary School

Date of meeting: 6th December 2018

Venue: St. Patrick's R.C. Primary School, Meeting room

Attendance

Name	Child/ren in Year
Mrs Clinton	Executive Headteacher (EHT)
Miss Rabbitt	Deputy Headteacher (DHT)
Mrs Tindall (Parent governor)	Y2
Mrs Orman	Y3 & Y4

Opening prayer – the group prayed together

1 | Welcome & introductions

Mrs Clinton thanked parents/carers for attending. Everyone introduced themselves and said which classes their children are in.

2 | Terms of Reference

Mrs Clinton shared the 'terms of reference' document with the group and we discussed how we will follow a set agenda at each meeting. We agreed that we do not mention any individuals by name. This includes, names of pupils, staff or parents. Mrs Clinton informed the group that notes of the meeting would be shared with attendees so that we agree they are a true reflection of the discussions. The notes would then be uploaded to the school website for other parents to read. The group agreed to this.

3 | Previous notes

Mrs Clinton read through the notes of the last meeting.
Mrs Orman asked if the football was just for the older children? Mrs Clinton explained that the after school club is just for the older children, but that Manchester City and Manchester United do send out invitations for festivals for all age groups. Unfortunately, they do send them out very last minute!

4 | Actions for the last meeting

Engaging parents – parents suggested that some parents may not understand some of the terminology used and that inviting parents to more 'celebrations' of the children's work may help.

Pupil progress meetings – Mrs Clinton explained that the children have just completed assessments and that in Spring 1 there will be in depth pupil progress meetings to share results and progress with parents.

Homework – parents mentioned that they struggle to fit in Bug Club, Mathematics and home reading books. It was suggested that they alternate it nightly. Mrs Clinton will feed this back to teachers so that it can be explained to parents during pupil progress meetings.

Football tournaments – there has been a tournament arranged for the whole football team tonight. Mrs Clinton is also going to speak to the Our Lady's cluster about setting up some tournaments in Spring 2 / Summer 1.

Leadership roles – Parents reported that the leadership roles are good and equipping the children with relevant life skills.

Parent governor – Mrs Tindall attended this meeting.

5 | School Improvement Plan for 2018 - 2019

Mrs Clinton explained the SIP and priorities for 2018 – 2019. It was highlighted that the work with parents relates to the personal development, behaviour and welfare sections. Mrs Clinton discussed with parents that the Summer 2018 outcomes are good and that Ofsted's new framework, due September 2019, is around the broader curriculum which is something St. Patrick's is doing well with and is a real strength. Mrs Clinton highlighted our attendance procedures to parents and explained that we are rigorous in ensuring the safety of all children, especially when we don't hear from parents. Break times are improving and there is an increased pupil voice around this area. A parent mentioned the use of peer mediators and how the school they work in has used CRESST for training. Parents agreed that children need social engagement and that maybe children helping children may help with break time issues.

7 | Tour of the school

Mrs Clinton led a tour of the school showing the parents the work the children and staff have been doing to improve the internal environment.

8 | Increasing parental engagement

Parking

A parent raised the ongoing parking concerns and whether that had any impact on why parents may not be attending school events. It was acknowledged that school have tried to put things in place but that it's becoming a concern again. One parent suggested if using both gates would help. Mrs Clinton put forward the idea of the older years using the far playground. Everyone agreed this may help ease congestion in the playground.

Times of meetings

Miss Rabbitt asked if the parents thought events after school would be any better attended. Parents thought that it could be good to have a day and evening event. One parent suggested collecting at these whole school events to raise money for school fund. It was suggested we hold a summer fair to raise money for school fund.

8 | AOB (any other business)

Family Mass

Mrs Clinton discussed the Family Mass which is coming up on Sunday, 16th December. It's hoped we will be working closely with the Parish, linking in with the Bishop's vision for 'Hope in the Future'.

Actions for Mrs Clinton/school

- Share with staff the new end of day arrangements for Years 4 – 6.
- Mrs Clinton and Miss Rabbitt to look into ways to support parents with parking at the start and end of the school day.
- Mrs Clinton to explore the possibility and cost of training peer mediators.
- Send the notes of this meeting to parents and then upload onto the school website.
- Share this information with staff so that we can action suggestions from parents.

Actions for parents

- Bring another parent to the next meeting.

Date and time of next meeting:

Thursday, 31st January 2019 @ 3.30 p.m.