

Parents' Forum

St Patrick's R.C. Primary School

Date of meeting: 26th October 2018

Venue: St. Patrick's R.C. Primary School, Meeting room

Attendance

Name	Child/ren in Year
Mrs Clinton	Executive Headteacher (EHT)
Miss Rabbitt	Deputy Headteacher (DHT)
Miss Kakar	Y3 & Y5
Miss Ho	Y1, Y5 & Y6
Miss Maylett	Y1 & Y5

Opening prayer – the group prayed together

1 | Welcome & introductions

Mrs Clinton thanked parents/carers for attending. Everyone introduced themselves and said which classes their children are in.

2 | Mission Statement

Mrs Clinton shared our school mission statement. She informed the group how we review our statement each year. This has been done with pupils, staff and governors. It has been sent to parents. The group agreed that the mission statement is relevant and appropriate for our school at this time.

3 | Terms of Reference

Mrs Clinton shared a proposed 'terms of reference' document with the group and we discussed how we will follow a set agenda at each meeting. We agreed that we do not mention any individuals by name. This includes, names of pupils, staff or parents. Mrs Clinton informed the group that notes of the meeting would be shared with attendees so that we agree they are a true reflection of the discussions. The notes would then be uploaded to the school website for other parents to read. The group agreed to this.

4 | General feedback

What are we doing well?

Pupil leadership - children are coming to school excited for their new roles and responsibilities.

Homework books - Improvements in structures and routines, especially the homework books.

Mathletics – children are enjoying the competitive nature of it. They are enjoying checking to see where they are on the leader board in their class.

What could we do better? (Even better if.....)

Celebrating the topic work – parents suggested that we have a parent / child mini project at the end of each topic so that parents can come into school to celebrate them with their children.

Football tournaments – parents asked if it would be possible for more football tournaments.

Leadership roles - If children could be given a job advert and description for all roles.

Whole school food festival – it was suggested that we have a whole school food festival. Mrs Clinton explained that we are having one today in EYFS but it would be a great idea to have a whole school one, possibly in the Summer term. Parents thought this time would work well.

5 | Communication

Mrs Clinton asked for some feedback about our communication. Parents think that communication is good and are happy with the weekly newsletter. Parents said about the texting being good. Parents wished to thank the office staff for their consistent welcome. They think they are brilliant!

6 | Feedback from parents' evening

Parents felt it worked well. They did wonder about the possibility of having a creche. This is something we can put in place again. One parent asked if it could be more private as they were in the classroom with other parents. Mrs Clinton explained that it is a good opportunity for parents to see their child's classroom and look through their books. Teachers also position themselves away from the other parents to help with privacy and confidentiality.

7 | Times and organisation of future meetings

Mrs Clinton wanted to know when is a good time to meet. Parents thought it would be a good idea to try different days and times. Other parents may be able to attend if we have it at different times.

8 | AOB (any other business)

Parent governor

Parents asked who the parent governor is. Mrs Clinton informed parents that it was Mrs Tindall and that we have a vacancy for another parent governor. Parents asked if it would be possible to see Mrs Tindall after school and if she could attend a parents' forum meeting in the future.

Times Tables Rockstar

A parent asked about 'Times Tables Rockstars' as her nephew's school have been using it. Miss Rabbitt explained that school have just recently purchased it and will be launching it in the coming week with children and parents.

Actions for Mrs Clinton/school

Mrs Clinton to explore the possibility of football tournaments with St. Edmund's and St. Malachy's.
Arrange regular celebration afternoon/mornings so that parents can see, share and celebrate what the children have learnt in school & at home.
Miss Rabbitt to arrange a creche for the next parents' evening.
Mrs Clinton to invite Becky Tindall, parent governor, to the next parents' forum.
Send the notes of this meeting to parents and then upload onto the school website.
Share this information with staff so that we can action suggestions from parents.

Actions for parents

Consider the role of parent governor.
Bring another parent to the next meeting.

Date and time of next meeting:

Thursday, 6th December @ 9.30 a.m.